

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**

**STRATEGIC HIRE REQUEST**

**Director of Student Development**

Date August 9, 2019

Site	Position	Justification
<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	<p><b>Please include:</b></p> <p>Position Title – Director of Student Development</p> <p>Unit/Classification - Administrator</p> <p>Position #10-00007</p> <p>FTE – 1.0</p> <p>Department – Student Affairs</p>	<p><b>1. What will the position do?</b></p> <ul style="list-style-type: none"> <li>• Plan, develop and implement an annual calendar of events, programs, and activities to enhance the quality of student life at Grossmont College</li> <li>• Assist with the advising of ASGC</li> <li>• Advise the Inter-Club (ICC) during bi-weekly meetings</li> <li>• Assist with judicial affairs or student grievance cases assigned by the Dean of Student Affairs</li> <li>• Assist with the planning &amp; coordination of annual student leadership retreats and programming</li> <li>• Serve as a consultant for faculty advisors to clubs, student organizations, and other campus departments seeking support in general event planning</li> <li>• Coordinate student programming related to clubs and organizations</li> <li>• Plan and coordinate information tables during orientation</li> <li>• Assist in coordination of the Grossmont College Commencement Ceremony</li> <li>• Attend conferences with students when required</li> <li>• Assist with student awards ceremonies</li> </ul> <p><b>2. Current status of position?</b></p> <p>X Filling a vacancy</p> <ul style="list-style-type: none"> <li>• Filling a restructured vacancy with a new job title</li> <li>• Requesting a new position</li> </ul> <p><b>3. Strategic Staffing Rationale</b></p> <p>Please address at least one of the following items when answering the questions below (provide specific details):</p> <ol style="list-style-type: none"> <li>a. Legal mandates - Assists with judicial affairs and student grievance cases</li> <li>b. Accreditation requirements</li> <li>c. Health and safety priorities</li> <li>d. Critical threshold of educational or support services - Provides support and guidance to faculty and campus departments addressing student leadership and programming</li> <li>e. Essential supervision</li> </ol> <p><b>4. Budget Impact – Identify the Following:</b></p> <ol style="list-style-type: none"> <li>a. Specify whether the position is included or not included in the current budget – This position is included in the current budget.</li> <li>b. Key code and Object code – 1336001-1240</li> <li>c. Fiscal Impact:             <ol style="list-style-type: none"> <li>i. Salary amount - Grade M6, Step B \$91,463</li> <li>ii. Includes benefits, or not – includes benefits</li> </ol> </li> <li>d. RAF impact (check one):             <ul style="list-style-type: none"> <li><input type="checkbox"/> Include in RAF calculation</li> <li><input checked="" type="checkbox"/> No impact – replacement (vacant one year or less)</li> <li><input type="checkbox"/> No impact – funded by _____ Restricted Funds</li> <li><input type="checkbox"/> No impact – funded by _____</li> <li><input type="checkbox"/> No impact – restructure within existing funds</li> <li><input type="checkbox"/> No impact – reallocation of faculty FTE resulting in new position number</li> </ul> </li> </ol>

